

Christine Sawicki

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Forward-thinking operations coordinator and writer with proven record of accomplishment in social impact, event coordinating, team building, and content writing. Seeking an exciting and challenging opportunity in relation to communications where I can apply my prior experience in the field. Passionate engager dedicated to continuous business improvement and focused on generating a positive cultural experience. Diligent in driving increased retention and engagement in a company that aligns with my goals.

Work History

2020-03 - Current

Founder

Every Day Improv, LLC

- Developing curricula and programs for a variety of businesses.
- Instructing programs that increase creativity, support, and team building in the workplace.

2019-03 - Current

HR Operations Coordinator

Coyote Logistics LLC, Detroit, MI

- Managing partnership with St. Jude Children's Hospital and raised over \$50,000 to date.
- Spearheading social impact efforts and leading community outreach program that is involved with over 10 different local organizations.
- Built and instructing team development programs, specifically through improvisation and team building exercises.
- Assisting with Detroit office build-out and transitioning over 20 location-based processes.
- Establishing multiple community partnerships with hotels, restaurants, charities and more.
- Leading internal environmental efforts with awareness, employee-based competitions, and Smart Way Partnership.
- Continuing responsibilities from previous role.

2018-10 - 2019-03

Office Manager

Coyote Logistics LLC, Detroit, MI

- Organized employee health fair, philanthropy events, engagement initiatives, and celebratory events for upwards of 200 people.
- Handled and assisted with HR processes including but not limited to onboarding, training, unemployment cases, recruiting, and termination paperwork.
- Promoted to HR Ops Coordinator after 5 months of employment.

2018-03 - 2018-08

Positive Outreach Blogger

Kalu Yala Institute, Location Independent

- Wrote creative non-fiction articles based on personal experience, interviews, and research.
- Developed readership, expanded range of clientele, and connected with third party companies for outlet of content.

2016-05 - 2016-08

Intern

Kalu Yala Institute, Panama, Central America

- Participated in three-month internship in community development and education.
- Assessed community needs and established solutions within a development committee.
- Developed and instructed an afterschool art program for a primary school.
- Taught English to children and adults at elementary and conversational levels.
- Co-Wrote a talk show script to publicize current events in the community.
- Co-Hosted a talk show incorporating sustainability efforts in the community, current events, and humor.
- Practiced sustainable living off the grid in Panama for three months.

Education

Bachelor's Degree: Communications, Theatre and Performing Arts

Central Michigan University - Mount Pleasant, MI

Additional Experience

- Volunteered in Fiji for four weeks with VESA abroad and lived with a host family, observing cultural norms. Renovated a primary school, taught in the elementary school, and acquired intercultural communication skills involving language barriers.
- Involved with and later led campus improvisational theater group for four years in college.
- Converted a 2003 Chevy Astro Van into a fully functioning camper van. Traveled 12k miles through 16 States, 15 National Parks, and 2 Provinces in the converted van.
- Recorded travelling experiences through a WordPress Blog, documenting creative non-fiction pieces. Additionally, developed photography and website building skills.

Certifications

- USCG Captains License
- First Aid/CPR Certified

Languages

- Spanish – Intermediate Level

